

2008-2009 Internship Orientation

Tuesday 07.01.08

09:00- 10:00	Meet and greet with faculty <i>Invite faculty, coffee and bagels</i>	Sherer	58
10:15- 12:00	Review of Internship Program	Sherer/Muñoz	58
12:00- 01:00	Lunch		
01:00- 01:30	Orientation to Facilities	Sherer	58
01:30- 03:00	Enrollment documents <i>APA forms, Supervision Agreements, ATS, DMH, long distance dialing, Instructions about the portal, parking forms ...</i>	Sherer/Bryant Hernandez/ Henderson	58

Wednesday 07.02.08

09:00- 12:00	Intake Clinic Orientation <i>Intake procedures- C&F and other specialties</i>	Williams/ Muñoz/Rafeedie	44
12:00- 01:00	Lunch <i>On your own</i>		
01:00-04:00	DMH Training	PALs	58

Thursday 07.03.08

09:00- 12:00	Psychological Assessment Orientation <i>Psych Assesment Clinic, Expectations, Procedures, introduction to the loaning system</i>	Williams/Oland/Park	58
12:00- 01:00	Lunch <i>On your own</i>		
01:00- 03:00	Pods assignment <i>Computer accounts, phones, pagers, bathroom keys</i>	Andrew Castle/Sherer Henderson	8

Friday 07.04.08

Holiday

Monday 07.07.08

09:00- 12:00	Orientation to DMH specialties	Program Pals and representatives	44
12:00- 01:00	Lunch <i>On your own</i>		
01:00- 04:00	ATS Training	Sandra Ryan	58

Tuesday	07.08.08			
09:00- 10:30	Clinic Orientation <i>Walk through the clinic mechanisms, and the administrative process from enrollment through billing to closing</i>	Marge/ACR/Financial Counselor	29	
10:30- 11:30	CalWorks <i>Overview of program, services, qualifications, how to refer</i>	Homayounjam	58	
11:30- 12:00	Working with case managers	Laura Mazariegos	29	
12:00- 01:00	Lunch <i>On your own</i>			
01:00- 04:00	Specialty Orientation <i>Specialty locations</i>	PALs and Supervisors		
Wednesday	07.09.08			
09:00- 11:00	Child Abuse Reporting	Shuman	21	
11:00- 12:00	Introduction to Psychiatry and SAC	Hudson	21	
12:00- 01:00	End of Orientation Pot Luck <i>Pot Luck- Notify (interns) and faculty</i>		21	
01:00- 04:00	Specialty Orientation <i>Specialty locations</i>	PALs and Supervisors		
Thursday	07.10.08			
9:00-12:00	Child and Family Case Assignments	Dean Coffey	?	
Monday	07.21.08			
All day	Fire Class			
Friday	08.08.08			
All day	IY Parent Group Leader Training	Dean Coffey	?	
Friday	08.22.08			
All day	IY Child Group Leader Training	Dean Coffey	?	